



## LETTER OF ASSURANCE - SAFEGUARDING AND SAFER RECRUITMENT

**Company Name: One IT Services and Solutions**

I can confirm that the organisation understands the school's duty to safeguard children and its requirements to comply fully with Keeping Children Safe in Education (statutory guidance) and provide written assurance that the following safer recruitment checks have been completed:

- Identity check
- Enhanced DBS check
- Children's Barred List (for those who will be engaging in regulated activity)
- Employment References
- Right to work in the UK
- Overseas Criminal Record (if applicable)
- Professional qualifications check (if applicable)
- Disqualification under the Childcare Act (if applicable)
- Prohibition from Teaching (if applicable)

For the staff members that will be coming on your premises, please find DBS information below to be recorded on your Single Central Record:

[DBS Information | One IT SS](#)

### Declaration

The organisation agrees to inform the School of any concerns we may have about any employee(s) and any information on any of the above vetting checks, including information disclosed on the DBS check.

The organisation confirms that the employee(s) will adhere to the School's safeguarding policies.

The organisation confirms that **all employees visiting the School will be in possession of a photographic company ID badge** and this must be shown to school upon arrival. The school will be notified in advance of any visitors due to attend the school premises.

Yours sincerely

Cheryl Todd - Director of Operations

A handwritten signature in black ink, appearing to read "Cheryl Todd".